

DISABILITY STATEMENT FOR STUDENTS

1. The College Welcomes all Students

Sir George Monoux College welcomes all students who meet our subject entry requirements (details can be found in the current Prospectus and part time course leaflets) including those with learning difficulties and disabilities. Sir George Monoux is an inclusive environment and values the contributions which **all** students bring to the life of the College.

2. Our Policy

Our College is committed to the inclusion of students with disabilities and aims to give every student the opportunity to develop and realise their full potential.

Our College will respond flexibly to the needs of individual students, providing appropriate access and support within the resources available to ensure a positive learning experience and outcome.

3. Entitlement

- a confidential interview to discuss your needs
- a support plan
- respect for your personal dignity
- an inclusive learning environment
- equal access to college facilities

4. Services include

- Pre-entry advice and guidance
- Support at enrolment and induction
- Individually negotiated support plans
- In class support
- One to one support with a Learning Consultant
- Workshops to improve literacy and numeracy
- Study Skills and subject support
- Special Exam arrangements
- Modified handouts, notes
- Educational Psychology Assessment
- Dyslexia Assessment and Support
- Counselling
- Adaptive hardware, software and other equipment
- Help with HE applications and Disabled Student Allowance applications

Before you apply to College

If you would like to visit or to discuss your application before applying to our College, please contact our Study Plus Centre to arrange a visit or to speak to a member of the Support team.

Contact us: StudyPlus@george-monoux.ac.uk

Tel: 0208 523 3544 x2370

When you apply

Students are invited to tell us about any disabilities on their application form so that we can plan to meet your support needs before the new year begins. This

information will be treated confidentially and sensitively and will not affect your offer of a place.

At Interview

We want you to be successful and reach your full potential while you are a student at the College, so please let us know if there are any ways the College can help you in relation to your studies. Students who have told us about a support need will be invited to a confidential interview with a member of the Study Plus Team to plan support arrangements.

Starting at College

Once you arrive, we want you to be successful and it may be that you need some help or support or specialised resources.

We do our best to try to provide for all your needs but sometimes needs arise mid term so come and talk to us in the Study Plus Centre, Room 133.

You may also wish to discuss your support needs with your Personal Tutor or the College Counsellor.

Access Arrangements

The College has wheelchair access to the ground floor of all buildings. There is a lift and a disabled toilet in all buildings.

In some cases, it may be possible to relocate a classroom session to a ground floor location to help you with mobility aspects if you do not want to use a lift. Please ask about this.

Fire evacuation

Personal Evacuation Plans are drawn up for students with physical disabilities. Site staff are trained to use evacuation chairs.

Examination Arrangements

In some cases, the College can apply for help for you in your examinations such as additional time or someone to read or write for you, among other things. It is very important that you tell us about your disability as soon as possible so that we do not miss the deadlines set by the Exam Boards. If you think that you may require help in your exams or if you think you will need rest breaks, enlarged papers or anything else, please come to the Study Plus Centre in Room 133 asap.

You can also see more information on our website: www.george-monoux.ac.uk

The most important thing you can remember is that all our staff are ready to give advice and support at any time; they look forward to working with you.

The College strives to continually improve its access and support for disabled students and welcomes suggestions for improvements which can be made to the Student Council. We also like to hear when our learners have had a positive experience with the services we offer. If you would like to take part in a student focus group to help us to improve our services please contact Marilyn Butler, Study Plus Manager.

Want more information?

Email: info@george-monoux.ac.uk or

Web: <http://www.george-monoux.ac.uk/about/disabilityStatement.asp>

Telephone: 0208 523 3544

Fax: 0208 498 2443

How can we improve our service to you?

We are always working to improve our service to disabled students and welcome both positive feedback and also suggestions about how we might improve any aspect of college life for disabled students. Comments may be forwarded to the College disability section at <http://www.george-monoux.ac.uk/about/disabilityStatement.asp> or StudentCouncil@george-monoux.ac.uk

If you would like to take part in a Focus Group to review provision for disabled students please contact Elaine Hare, Assistant Principal or email StudyPlus@george-monoux.ac.uk.